



Job Description: Civils Estimator/Quantity Surveyor

Universal Group are seeking a Civils Estimator/Quantity surveyor, as one combined full time role.

Established in 2009, Universal Group has grown year-on-year to become a leading contractor for all ground engineering, labour and piling plant needs.

With expertise in numerous sub-structure piled solutions, full earthworks and groundworks packages, Universal Group complement this with specialist labour and plant supply to numerous industry sectors, acting as a unique all encompassing subcontractor, whatever the requirement.

The successful candidate will report into the Commercial Director and will be required to:

- Maintain the end to end estimation & tendering processes, based on the First Principals way of working.
- Management of all tender enquiries from tender to operational project handover.
- Ensure all key stakeholders are aware of all risks and opportunities involved in each tender.
- Develop and maintain communications with both existing and new clients during the tender and pre award periods – including attendance of on/off site meetings.
- Calculating, presenting, submitting and negotiating monthly applications.
- Visits to numerous sites to carry out measures.

The ideal Candidate should have:

- Minimum of 2 years experience in Civils (preferably from a rail or piling background).
- NEC and JCT contract experience.
- Have the ability to solicit views across multiple parties, lead discussions and manage interdependencies.
- Attention to detail and a proactive approach to problem solving skills
- Excellent written and verbal communication skills
- Strong organizational skills with the ability to multi-task
- Have the ability to build and develop relationships

If you are interested, please send your CV to richard.hesketh@universal-group.uk.

This position is a full time/permanent position, with a salary banding of £35,000 to £50,000 (to be determined based on experience).